

**Invitation for Bids (IFB)**  
**The Democratic Socialist Republic of Sri Lanka**  
**Ministry of Defence**

***Contract Identification No MOD/GEN/27/01/2017***

1. The Chairman, Ministry Procurement Committee on behalf of the Ministry of Defence now invites sealed bids from eligible and qualified bidders for 08 No's cars and 02 No's double cabs for the five years period, on operational leasing basis. After being a qualified contractor, bidder shall liable to pay all the maintenance costs, periodical and non-periodical tests, insurance, revenue license, repairs and accidental repairs
2. Bidding process will be conducted through National Competitive Bidding (NCB) Procedure.
3. Bids will be invited from the Agents who are franchise holding for world renowned vehicle brands available in Sri Lanka and the financial institutions approved by the Central Bank of Sri Lanka.
4. Interested eligible bidders may obtain further information from Chief Accountant's Office, Ministry of Defence, 15/5 Baladaksa Mawatha Colombo -03

Chief Accountant office / Procurement Branch,  
Ministry of Defence 15/5 Baladaksha Mawatha, Colombo 03.  
Telephone -0112439381 Fax -0112390720  
From 0900 hours to 1500 hours in every working days.

5. The bidder shall not been blacklisted.
6. Bidder shall consider the requirements under the Public Contract Act No. 03 of 1987 and few important extractions of the act is as follows:
  6. (1). "Any person who act as an agent or sub-agent, representative or nominee behalf of any bidder, shall register himself and such public contract in accordance with the section 10 and shall furnish to the registrar the particulars required to be furnish under section 6."
  6. (2). "Where any person is an agent, sub-agent, representative or nominee for or on behalf of a bidder, he shall first produce a certificate of his appointment as agent sub-agent, representative or nominee to the registrar before he registers himself and the public contract under this section"
  6. (3). Bidders are advised to present the registration certificate before you purchase the bidding document, according to the public contracts act no 3 of 1987", if relevant
7. Bidders are strongly advised to present the registration certificate before they purchase the bidding document as per the public contracts act no 3 of 1987, if relevant.
8. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the address below:

The Procurement Branch,  
Ministry of Defence, Ground Floor, 15/5 Baladaksha Mawatha, Colombo 03.

And,

Upon a payment of a non-refundable fee of LKR 20,000.00 (Sri Lankan Rupees Twenty thousand) in cash to the Ministry of Defence.

For further details and Technical Specifications, please refer the bidding document free of charge at the Chief Accountant's Office Ministry of Defence, from the date of 28/08 /2017 to 18/09/2017 every working days.

9. The Bid shall be valid up to 17<sup>th</sup> January 2018.
10. Delivery period is 30 days (Maximum) from the date of signing of the contract agreement.
11. Bids must be delivered to the address below :

The Chief Accountant's Office, Ground Floor, Ministry of Defence, 15/5 Baladaksha Mawatha, Colombo 03.on or before 19/09/2017 at 1400hrs (Bids will be closed/ Opened on 19/09/2017 at 1400hrs)

Late bids will be rejected. Bids will be opened immediately after the closing of bids in the presence of the bidders' representatives who wish to attend.

12. All bids must be accompanied by a Bid Guarantee (unconditional, on demand Bank Guarantee issued by the bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka.) or Guarantee issued an Insurance Agency in Sri Lanka, of LKR one million Forty Thousand only (Rs 1,040,000.00). The Bid Guarantee shall be valid up to 17<sup>th</sup> February 2018.

13. Contact Details:

In respect of Technical Specifications;  
Mr. MHMA Bandara - Additional Secretary Technical.  
Telephone : 0112333930  
Facsimile : 0112437923  
Email : mhmabe@yahoo.com

In respect of Financial and other details;  
Chief Accountant Ministry of Defence 011-2439381  
Facsimile - 011-2390720

14. Bidders are advised to inform in writing, to the Chief Accountant, Ministry of Defence, the name and the NIC / Passport Number of the individual who is participating at the bid opening at least prior to three (03) working days of bid opening.

Chairman  
Ministry Procurement Committee,  
Ministry of Defence, 15/5,  
Baladaksha Mawatha,  
Colombo 03.

27/08/2017