

**Title of the document**

Date

Reference No.

Name of the applicant: -

Service Number: -

Place of work: -

Personal Address: -

**Admission of children of officers of the Tri Forces and the Sri Lanka Police to Grade One of government schools - Year 2023**

I am pleased to inform you that your .....  
.....(name of the child)  
has been selected to .....  
(name of the school) College / School based on the school application submitted by you. Accordingly, in coordination with the relevant school / college, you should take action to get the child admitted to the school on the due date. If your child is not admitted to this school for any reason, you should inform the Board of Directors of Welfare in writing before .....

02. However, the Ministry of Education informs you that the school given to your child will not be changed for any reason and If there are any problems in admitting the child to the school / college, please contact the Welfare Board of Directors at the following telephone number and clarify the details.

Telephone No. :- .....

03. Also, the school waiting list has been published on the websites ([www.defence.lk](http://www.defence.lk)) and ([www.army.lk](http://www.army.lk)/ [www.navy.lk](http://www.navy.lk)/ [www.airforce.lk](http://www.airforce.lk)/ [www.police.lk](http://www.police.lk)) and I request you to be attentive on that, and make an appeal to me as soon as there are vacancies in the schools where your child's name is mentioned in the waiting list.

.....  
(Signature and official stamp)  
Director of Welfare / Air Secretary  
Army / Navy / Air / Police