

Serial Number

For Office Use

Application for Renewal of Firearm Licence Issued for Protection of Property of Government, Semi- Government, Corporations, Boards, Statutory Institutions and Banks - 2022

Instructions:-

- Part (III) of the application renews licences only for shotgun and repeater firearms as authorized by the District Secretary. Applications for pistols, revolvers and repeaters' licences renewed through the (IV) section should be forwarded to the Ministry of Defence.
- If there are several firearms, a firearms register should be submitted with the signature of the relevant OIC or his representative.
- A copy of last year's license should be attached with the application.
- Regarding licence fees / fines for applications submitted to the Ministry of Defence, "the name of the person / institution, purpose of deposit" should be mentioned and the amount credited to the account number "0007040119" of the Bank of Ceylon Taprobane Branch in the name of Secretary, Ministry of Defence. The original copy of the receipt should be attached to the application.
- The duly completed application along with the receipt should be taken to the Civil Security and Development Division outlet at the main entrance of the Defence Headquarters Complex or sent to the "Additional Secretary (Civil Security and Development Division), Ministry of Defence, Defence Headquarters Complex, Sri Jayewardenepura, Kotte" by registered post.

Part (I)

- i. Name of the applicant / institution:-.....
- ii. Address:-.....
- iii. Occupation: -
- iv. Sex:-.....
- v. Telephone Number: - Residence:-..... Mobile: -
- vi. N.I.C. No: -
- vi. Date of Birth:-.....
- Age as at 01.01.20..... Years..... Months Days

- (02) i. District:-.....
- ii. Divisional Secretary Division:-.....
- iii. Grama Niladhari Division and Number:-.....
- iv. Police Division:-.....

(03) Has the applicant been prosecuted or convicted by a court of law during the previous year? Mention the following particulars below.

Name of the court	Offence	Verdict

- (04) Particulars of the firearm currently in your possession
- i. Nature of the weapon :- revolver/ automatic pistol / shotgun / repeater
 - ii. Make and Number: -
 - iii. The year the first licence was obtained: -
 - iv. The year, number and date of the last licence:-.....
 - v. If licence has not been obtained for the preceding year, reason:-.....
 - vi. The year for which the last license was obtained, its number and date: -.....

Date: - /...../20.....

.....
Signature of the Applicant

Part (II)

Police Clearance Report (from the police area where the applicant resides)

- 1) No criminal records or connection to terrorist activities exist / following crimes have been reported against the applicant or his/ her close relatives.
.....
.....
- 2) The applicant does not have an apparent physical or any other disability which prevents the use of a firearm. The applicant has the following disability which prevents the use of a firearm.
.....
- (3). Has the applicant or anyone living in his/her house been involved in terrorist activities?
.....
- (4). I do/do not certify that the particulars of the firearm are correct after calling the applicant personally to the police station in the area where he / she resides or inspecting the firearms storage.
.....
- (5). I recommend the application. / Do not recommend the application on following grounds.
.....

Date:-.....

.....
OIC / Chief Inspector of Police
Official Stamp

I agree / disagree with the OIC's recommendation above.

.....
SSP/SP

Date: -

Official Stamp.....

Ref No

Part (III)

For the use of the Authorized District Secretariat

District Secretary,

Since the firearm given for the protection of property of the above mentioned applicant has fulfilled the necessary qualifications for him/her to further obtain a licence, the renewal of the relevant licence for year for the Shotgun/Repeater No is submitted for approval.

.....
Officer In Charge of Subject

I do / do not recommend the renewal of the firearm licence.

Date:.....
.....
District Secretary/ Officer Authorized for District Secretary

Part (IV)

For use of the Ministry of Defence office

Additional Secretary / Senior Assistant Secretary,

Since the firearm given for the protection of property of the above mentioned applicant has fulfilled the necessary qualifications for him/her to further obtain a licence, the renewal of the relevant licence for year for the pistol/revolver No is submitted for approval.

Licence fees / fines paid.

Amount:-Rs:-..... Receipt No:-..... Date:-

Date:-.....
.....
Officer In Charge of Subject

I do/do not approve the renewal of the licence for the pistol / revolver No

Date:-.....
.....
Additional Secretary / Senior Assistant Secretary
For Secretary