

Serial No.

For office use

Request for Renewal of Licenses Issued for Life Safety –
Year 2026

To be pasted a
3cmx2.5cm
size colour
photo of the
Applicant

Instructions

- A separate application should be filled out for each firearm.
- In case of a change of the Address, a “Grama Seva” Certificate should be submitted to prove it.
- The medical certificate which denoted by “Form H” should be submitted to prove the physical fitness if the age is more than 70 years. (can be downloaded from www.defence.lk)
- Copy of National Identity Card and copy of the License obtained for the last time should be submitted.
- All the license fee/penalties should be paid to the A/C No. 0007040119 of Taprobane Branch of Bank, Ceylon on behalf of the Secretary, Ministry of Defence including the details “name of the person/institution, purpose for depositing money”, and the original copy of the cash deposit slip should be attached to the application.
- The purpose of depositing money should be stated as “ Life Safety firearm license fee”
- The annual license fee is Rs. 2000, and a penalty of Rs. 2000/= has to be paid for the applications submitted after 31.12.2025.
- The duly filled application with the cash deposit slip can be submitted to the place where the letters of the Civil Security and Development Division are handed over, at the Main Gate of Defence Headquarters Complex or sent to the “Additional Secretary (Civil Security & Development Division), Ministry of Defence, Defence Headquarters Complex, Sri Jayawardenapura, Kotte” by registered post.

Part I**(01) Information of the Applicant**

- I. Name :
- II. Permanent Address :
- III. Occupation :
- IV. Female/Male :
- V. Telephone No:-Residence : Mobile :
- VI. Email Address :
- VII. NIC Number. :
- VIII. Date of Birth : Age :years
- IX. District :
- X. Divisional Secretariat :
- XI. Grama Niladhari Division & Number.:
- XII. Police Division :

(02) Details of the Firearm

- I. Nature/type of the firearm :
- II. Serial Number :
- III. Is there any firearm in your possession? Give details :
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IV. Give the reason if you do not have obtained the license for the previous year :

V. Year, Number and Date of the firearm License obtained for the last time :

Date :
Signature of the Applicant

Part II

Security Clearance Report (From the Police Division of the Residence)

- (1) No crime reported against the applicant/ below-mentioned crimes have been reported.
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- (2) The applicant has/has no following physical or any other disorder that prevents from using a firearm.
.....
.....
- (3) Has anyone else living in the household of the applicant of firearm engaged in or supported terrorist activities?
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.....
- (4) I hereby confirmed that the applicant was called to the police station, inquired personally, examined the firearm and information is correct / not correct.
- (5) The application is recommended/ not recommended due to the following reasons.
.....
.....

Date :
OIC /Chief Inspector of Police
Headquarters

I Agree/do not agree with the recommendation of the OIC.

Date :
Senior Superintendent of Police /
Superintendent of Police

Part III

For Office Use

The application was examined and recorded in the documents; submitted for the approval. License fee / penalty was paid.

Amount : Rs :

Receipt No. :

Date :

.....
Subject Clerk

Renewal of the license relevant to the Pistol/Revolver bearing number is approved / not approved.

Date :

.....
Additional Secretary / Senior
Assistant Secretary