

## Invitation for Bids (IFB)

### Ministry of Defence

**Hiring of Nine (9) Cars under Operational Leasing Method for Five Years Period to  
Ministry of Defence, Sri Lanka  
Contract No. : MOD/SUP/08/02/01/2023**

1. The Chairman Ministry Procurement Committee (MPC) of Ministry of Defence on behalf of the Secretary / Ministry of Defence now invites sealed bids from eligible and qualified bidders for the Hiring of Nine (9) Cars under Operational Leasing Method for Five Years Period to Ministry of Defence, Sri Lanka.

The Vehicles to be procured and other details are as follows:-

<b>Procurement Reference</b>	<b>Description of Vehicles</b>	<b>Qty.</b>	<b>Value of the Bid Security Rs.</b>	<b>Non-refundable Tender Fee Rs.</b>
MOD/SUP/08/02/01/2023	Hiring of Nine (9) Cars under Operational Leasing Method for Five Years Period to Ministry of Defence, Sri Lanka	09 Nos.	1,620,000.00	25,000.00

2. Bidding will be conducted through National Competitive of Bidding (NCB) method.
3. Interested eligible bidders may obtain further information from Accountant (Supply) of Ministry of Defence, Defence Headquarters Complex, Sri Jayewardenepura Kotte on Tel No: 0112430860-9 (Ext 10504), Fax Number: 011-2 433517, [modsupplysl@gmail.com](mailto:modsupplysl@gmail.com) and inspect the Bidding Documents at the address given below from 0900 hrs. to 1500 hrs. on any working days except on Public & Bank Holidays from 12.06.2023 until 04.07.2023.
4. Qualified bidders shall possess legal right for the above procurements. The Bidder should produce a copy of the Certificate of Registration of a Firm issued under Business Name Ordinance (Chap. 149) incorporated by Business Names Statute No. 4 of 1990 and a copy of the Particulars of Directors Act No: 17 of 1982 (Form 48). The Bidder shall also submit the original of registration issued under **Public Contract Act No. (03) of 1987** with the bid. The Bidder shall not have a conflict of interest and bidder's name shall not be included in the list of debarred firms at the National Procurement Agency/Commission. **The bidders are not allowed to quote in currencies other than Sri Lankan Rupees and Conditional Bids are not accepted.** Additional details are provided in the Bidding Documents.

5. A complete set of Bidding Documents in English language may be purchased by interested bidders from the Supply Branch of Ministry of Defence at Defence Headquarters Complex, Sri Jayewardenepura Kotte from 0900 hrs, to 1500 hrs, on any working days from 12.06.2023 until 04.07.2023 on the submission of a written application to the Accountant (Supply) of Ministry of Defence and upon payment of a non-refundable fees mentioned above on behalf of Secretary / Ministry of Defence. The method of payment will be in cash.
6. Bids must be delivered to the address below at or before **1100** hrs on **05.07.2023**. Late bids will be rejected. Bids will be opened soon after closing of bids in the presence of the bidders or their representatives who choose to attend in person at Conference Hall at Ministry of Defence, Defence Headquarters Complex, Sri Jayewardenepura Kotte on **05.07.2023** at **1100 Hrs**. The representatives who will attend on behalf of the bidder should produce an authorized letter from the organization.
7. Bids shall be validity until the period mentioned in the bidding documents.
8. All bids shall be accompanied by a Bid Security and it shall be;
  - i. Issued by any Commercial Bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka
  - ii. In favour of Secretary / Ministry of Defence
  - iii. At the amounts mentioned above.
  - iv. In the form include in Section 09 of the Bidding Documents, an unconditional on demand bond and shall be valid **119 days** i.e from 05.07.2023 to 01.11.2023.
09. The decision taken by the Procurement Committee will be the final and the Purchaser reserves the right to make any amendments on Financial Regulations and Treasury Circulars issued periodically.
10. Bidders are advised to inform in writing, to the Chief Financial Officer I, Ministry of Defence, the name and NIC/ Passport number of the authorized individual who is in participating at the bid opening at least Prior to three (03) working days of bid opening. Fax Number: 011-2433517
11. For further clarifications, please contact :-

*Accountant (Supply),  
Ministry of Defence,  
Defence Headquarters Complex,  
Sri Jayewardenepura Kotte,*

*Telephone: 0112430860-9 (Ext 10504)  
Fax Number: 011-2 433517  
e-mail: [modsupplysl@gmail.com](mailto:modsupplysl@gmail.com)*

**Chairman,  
Ministry Procurement Committee,  
Ministry of Defence.**