



Invitation for Bids (IFB)

Procurement for Supply and Delivery of Fresh/Dry Provisions for Sri Lanka Air Force- Year 2024

Contract Identification No SLAF/RA/TB/2024

1. On behalf of the Sri Lanka Air Force the Chairman, Standing Cabinet Appointed Procurement Committee (SCAPC) of the Procurement of fresh and dry provisions for the Tri Forces for the year 2024 invites sealed bids from eligible and qualified Sri Lankan Business Entities of Manufacturers, Wholesale and Retail operators that have been established as a Limited Liability Company, Partnership or any other establishment for the supply and delivery of below mentioned category of food items for the following Academy, Bases/ Stations/Detachment of Sri Lanka Air Force. The supply period is from **1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024**.

1.1 Group of supply locations and corresponding categories

1.1.1 Group A - Fresh Food Items

Air Force Academy/ Bases/ Stations/ Detachment		Categories of Food Items
1.1.1.1. Ampara	1.1.1.14. Koggala	1. Vegetables, Fruits, Coconuts and Eggs hen 2. Fresh Fish 3. Meat 4. Fowl- Dressed 5. Bakery items 6. Indigenous Breakfast items
1.1.1.2. Anuradhapura	1.1.1.15. Mattala	
1.1.1.3. Batticaloa	1.1.1.16. Morawewa	
1.1.1.4. BIA-Katunayake	1.1.1.17. Mirigama	
1.1.1.5. China Bay	1.1.1.18. Mullaitivu	
1.1.1.6. Colombo	1.1.1.19. Palaly	
1.1.1.7. CTS Diyatalawa	1.1.1.20. Palavi-Puttalam	
1.1.1.8. Detachment Digana	1.1.1.21. Piduruthalagala	
1.1.1.9. TTS Ekala	1.1.1.22. RTS Vanni	
1.1.1.10. Hingurakgoda	1.1.1.23. Ratmalana	
1.1.1.11. Iranamadu.	1.1.1.24. Sigiriya	
1.1.1.12. Katukurunda.	1.1.1.25. Vavuniya	
1.1.1.13. Katunayake	1.1.1.26. Weerawila	

1.1.2 Group B - Dry Food Items

Air Force Academy/ Bases/ Stations/ Detachment		Categories of Food Items
1.1.2.1. Ampara	1.1.2.14. Koggala	1. Rice 2. Dry Ration 3. Yoghurt 4. Milk Powder 5. Condiment (food substance) 6. Tea Leaves
1.1.2.2. Anuradhapura	1.1.2.15. Mattala	
1.1.2.3. Batticaloa	1.1.2.16. Morawewa	
1.1.2.4. BIA-Katunayake	1.1.2.17. Mirigama	
1.1.2.5. China Bay	1.1.2.18. Mullaitivu	
1.1.2.6. Colombo	1.1.2.19. Palaly	
1.1.2.7. CTS Diyatalawa	1.1.2.20. Palavi-Puttalam	
1.1.2.8. Detachment Digana	1.1.2.21. Piduruthalagala	
1.1.2.9. TTS Ekala	1.1.2.22. RTS Vanni	
1.1.2.10. Hingurakgoda	1.1.2.23. Ratmalana	
1.1.2.11. Iranamadu.	1.1.2.24. Sigiriya	
1.1.2.12. Katukurunda.	1.1.2.25. Vavuniya	
1.1.2.13. Katunayake	1.1.2.26. Weerawila	

1.2 Details and specifications of each category of food items will be provided in the Bidding Document. All the food items to be supplied, should be in good condition for human consumption. The quality standards are specified in the bidding document and respective annexures of the Bidding Documents and accordingly all the supplies should be in accordance with the Food Act No.26 of 1980 as amended and Regulations enacted therein from time to time.

1.3 Submission of bids under each camp/ station and category of food items.

- 1.3.1 Bids should be submitted on, per station / camp basis and per category basis separately. For a bid of particular category of a camp/ station, bidder should bid for all items in that category. If the bidder fails to bid for all the items in a particular category, such a bid will be considered as non-responsive.
- 1.3.2 Depending on the capacities of the bidder which are subjected to be evaluated by the purchaser, any bidder can submit bids for one camp or more than one camp and respective category of items separately, for which two groups are described below.

1.3.2.1 Group A – supply of fresh food items

The group consists of 136 bids (26 stations x 4) + (25 stations x 1) (7 stations x 1) category = 136 bids and shall be considered as separate procurement and evaluation selection process shall be executed separately.

1.3.2.2 Group B – supply of dry food items

The group consists of 110 bids (26 stations x 4) + (6 stations x 1) category = 110 bids and shall be considered as separate procurement and evaluation selection process shall be executed separately.

2. Selected suppliers should be responsible for arranging the transport to the relevant delivery points/ camps, stations and detachments as the part of the contract. The details with regard to the relevant delivery points/ camps and detachments are indicated in the bidding document.
3. Bidding will be conducted through the National Competitive Bidding procedure (NCB) as per Clause 3.2 of the Government Procurement Guideline-2006. Foreign Bidders are not permitted to bid.
4. To be eligible for bidding, bidder shall be a Sri Lankan Business entity, Manufacturer, Retail Operators, Limited Liability Company or other establishment with a local business registration (should be an entity engaged in supplying relevant food items), at the date of publishing of Bid Notice. Bidder shall not have been blacklisted.

5. All Documents pertaining to the requirements should be submitted along with the bid. At the post qualification stage these qualification requirements are duly quantified as against the maximum contract amount to be awarded for any lowest evaluated substantially responsive bidder, as described in the detailed methodology stated in the Bidding documents. The following minimum eligibility criteria shall be fulfilled.

5.1 The minimum Average Annual Turnover In relevant field of food supply for any 2 financial years within preceding 3 years of **Rs. 10 Mn**, to be confirmed through respective audited financial statements.

5.2 The minimum amounts of liquid assets (Based on Financial Statements (2022/2023) of **Rs. 5 Mn** (Cash in hand, cash at bank, short term investments and accounts receivables) to be confirmed through respective financial statements (2022/2023) Audited or non-audited).

However, if the non-audited financial statements are submitted, with the bids for the financial year 2022/2023, bidder should submit audited financial statements on or before **30.08.2023** at Post Qualification Verification Stage.

5.3 The Minimum amount of credit facilities guaranteed by any commercial bank or financial institutions operate in Sri Lanka, approved by Central Bank of Sri Lanka, (exclusively for this tender) of **Rs. 5 Mn**.

5.4 In case of supply and delivery of **fresh food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage, cold/ cool room facilities and freezer trucks. (Either as the bidder’s own or on lease/ rental basis etc.) Additional details in this regard are provided in the Bidding Documents.

5.5 In case of **dry food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage/ warehouse and transport facilities, (either as the bidder’s own or on lease/ rental basis etc.). Additional details in this regard are provided in the Bidding Documents.

5.6 Past similar experience of food supplies for two years (02) within last three years (03).

6. Dates and times of issuance of Bid documents, receiving of bids and opening of bids are as follows:

Commencement of Issuing Bidding Documents from	-	<b>21.06.2023</b>
Last date and time for Issuing Bidding Documents	-	<b>up to 3.00 P.M. on 23.07.2023</b>
Last date and time for submission / closing Bids	-	<b>up to 9.00 A.M. on 24.07.2023</b>

(at SLAF Trade Training School Ekala)

Venue, Date and time for Opening of Bids: (at SLAF Trade Training School Ekala)

Fresh Food Items	-	<b>at 9.30 A.M. on 24.07.2023</b>
Dry Food Items	-	<b>at 9.30 A.M. on 24.07.2023</b>

7. A Pre- Bid meeting will be held at Conference hall **at 10.00 A.M. on 06.07.2023** at the 1<sup>st</sup> floor, Nandimithra Auditorium of the Ministry of Defense, Defense Headquarters Complex, Jayawardhanepura Kotte.

8. A complete set of bidding documents in English language may be purchased by bidders on submission of a written application to Chief Procurement Officer at the address given in Para 16, upon payment of non - refundable fee. Nonrefundable fee relevant for each camp / each tender shall be in accordance with the Public Finance circular 06/2016 dated 17.06.2016. (The schedule of respective non-refundable tender fee of bids can be obtained from the Chief Procurement Officer address given in Para 16)

9. For the submission of bids, bidders should use only the forms as given in the bidding document. Sealed Bids in duplicate under Sealed cover should be Registered post or hand delivered to reach the address as metioned below or deposited in the tender box provided for this purpose before the stipulated date and time as indicated in Para 6 above.

<b>Attention</b>	:	Chief Procurement Officer
<b>Address</b>	:	Commander of the Sri Lanka Air Force Air Force Trade Training School Ekala

10. Bids will be opened immediately after the closing time. Late bids will be rejected. Bids will be opened in the presence of bidders or their authorized representatives who choose to attend in person.

11. Bids shall be valid up to **31 March 2024**.

12. Bids must be accompanied by a bid security valid up to **30 April 2024** and should be addressed to **the Secretary Ministry of Defence**. The Bid Security should be original (on the original letter head of the bank), unconditional on demand bank guarantee, issued by a commercial bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka. The schedule indicating the amount of the Bid security for a particular bid will be provided with the Bidding document which was set as prescribed in the Procurement Guideline -2006.

13. All the bidders are subjected to submit the manufacturer authorization certificates as required and specified in the Bidding document.

14. Bidder shall submit the samples for particular items for which additional information is requested in the Bidding document. **If the bidder fails to submit the sample within the given time period, relevant bids shall not be considered for further evaluation and shall be rejected as non-responsive bids.**

15. Interested bidders may obtain further information from Chief Procurement Officer or Procurement Officer (Tenders), Procurement Division of Sri Lanka Air Force and may inspect the bidding documents free of charge at the office of the address given in Para 16 below, from **21.06.2023** during **09.00 A.M. to 02.00 P.M.** on working days up to **23.07.2023**

16. The address referred to above is;

<b>Attention</b>	:	Chief Procurement Officer
<b>Address</b>	:	Commander of the Sri Lanka Air Force Air Force Station Colombo No. 140 Sir Chittampalam A. Gardiner Mawatha Colombo 02.

<b>Telephone Number</b>	:	011-2347694/011-2441044 (Extension 23550-23569)
<b>Fax Number</b>	:	011- 2441553
<b>E-mail</b>	:	cpd@slaf.gov.lk/acpot@slaf.gov.lk

Chairman

Standing Cabinet Appointed Procurement Committee,

(Procurement of Fresh Foods and Dry Rations to the Three Armed Services for year 2024)

Ministry of Defence

21.06.2023