



Ministry of Defence

INVITATION FOR BIDS

PROCUREMENT FOR SUPPLY, INSTALLATION, CONFIGURATION AND MAINTENANCE OF HARDWARE & SOFTWARE OF THE SIS DOCUMENT MANAGEMENT SYSTEM

IFB NO : MOD/FD/PD/16/II-1/2021

- Chairman, Ministry of Procurement Committee (MPC), on behalf of Ministry of Defence invites sealed Bids from Bidders for Procurement of Supply, Installation, Configuration, and Maintenance of Hardware & Software of Document Management System.
- Bidding will be conducted using the National Competitive Bidding procedure as defined in Procurement Guidelines of Democratic Socialist Republic of Sri Lanka.
- To consider for evaluation and qualify for contract award, bidder is required to bid for all items under Hardware and / or all items under Software. Partial Bids shall be treated as non-responsive and shall be rejected.
- Supply, Delivery, Installation and Commissioning of IT Hardware, Software and networking infrastructure should be completed within the implementation period of **one hundred & eighty days (180)** from the effective date of the contract.
- Foreign bidders are not allowed to bid.
- Legally registered company in Sri Lanka and has been in operation for the last ten **(10) years period**.
- Other minimum Qualifications requirements to qualify for contract award shall be;
 - Must be a Microsoft License Solution Provider.
 - Have at least 12 gold competencies including Security & Data Centre, etc
 - Successfully completed at least Five (05) contracts involving installation of Electronic Data Centre in similar nature and complexity with a value not less than **LKR 120 Mn** during last five years.
 - All the brands/makes proposed by Bidder shall have minimum of five (05) years' service history in Sri Lanka
 - Demonstrate to access or availability of financial resources such as liquid assets, unencumbered real assets, line of credit, and other financial means, other than any contractual advance payments to meet the cash-flow requirement of **LKR 50 Mn**.
 - Key staff consists with certified engineers of proposed products.
 - 24x7 Technical Assistance/Help Centre for Hardware & Software of the system.
 - Authorization of manufacturer/local agent shall be given to the bidder to installation of equipment proposed for the systems.
 - Minimum Average annual turnover **Rs. 200 Mn** as per the audited financial reports during last 3 years.
- Interested bidders may obtain further information from Head of IT, (Tel 0713680880 / E-mail - admin@sis.gov.lk) from 08.30 am to 4.00 pm on working days commencing from 11/10/2021 to 01/11/2021.
- Complete sets of Bidding Document in English Language is available for sale and interested bidders may peruse the Bidding Document from **11/10/2021** on submission of a written application to Chief Financial Officer I, Ministry of Defence, Defence Headquarters Complex, Sri Jayawardhanapura, Kotte and upon a payment of non-refundable fee of **Sri Lankan Rupees Twenty Five Thousand (LKR 25,000.00)**. The method of payment will be in cash.
- Pre-Bid Meeting will be held on **18/10/2021** hrs at **1000hrs**, at Room No : 104, BMICH, Colombo 07.
- Properly completed Bid document with a soft copy must be delivered on or before **02/11/2021** at **11.00 a.m** to office of Chief Financial Officer I, 2nd Floor, Ministry of Defence, Defence Headquarters Complex, Sri Jayawardhanapura Kotte. Late Bids will not be accepted and will be rejected.
- All bids shall be accompanied by a "Bid-Security", of Sri Lankan Rupees **2,500,000.00** obtained from a Commercial Bank operating in Sri Lanka approved by the Central Bank, in the form of an unconditional and on demand bond and shall be valid up to **28/02/2022** (119 days after closing date of the bids, including bid open date). Beneficiary of the Bid Security shall be Secretary, Ministry of Defence.
- Bid shall be valid for a period of **Ninety One (91) days** from the date of deadline for submission of Bids.
- Bid will be opened in the presence of Bidders' authorized representatives who choose to attend in person at the office of Chief Financial Officer I, 2nd Floor, Ministry of Defence, Defence Headquarters Complex, Sri Jayawardhanapura Kotte immediately after the deadline for submission of Bids.
- Bidders are advised to inform in writing, to the Chief Financial Officer I, Ministry of Defence, Defence Headquarters Complex, Sri Jayawardhanapura, Kotte, the Name and the NIC/Passport Number of the individual who is participating at the tender opening, at least prior to three (03) working days of the bid opening.
- Ministry of Defence will not be responsible for any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairman

Ministry Procurement Committee

Ministry of Defence

Defence Headquarters Complex, Sri Jayawardhanapura Kotte.